



Rethink Food NYC Inc.

Temporary Facilities Team Member

Department: Facilities

Direct Report: Director of Operations

Classification: Temporary/Seasonal

Hours: As scheduled by supervisor

Wage: \$15 per hour

Job Responsibilities:

- Assist with loading and unloading of incoming and outgoing deliveries
- Organizing and sorting incoming and outgoing deliveries in the kitchen
- Cleaning, stocking and supplying designated facility areas and trucks (dusting, sweeping, vacuuming, mopping, cleaning ceiling vents, restroom cleaning etc)
- Performing and documenting routine inspection and maintenance activities
- Carry out heavy cleaning tasks and special projects of facilities and trucks
- Perform and document routine inspection and maintenance activities
- Notify management of occurring deficiencies or needs for repairs
- Make adjustments and minor repairs
- Follow all health and safety regulations
- Any additional related tasks as deemed needed

Job Requirements:

- Proven working experience as a cleaner
- Ability to handle heavy equipment and machinery
- Knowledge of cleaning chemicals and supplies
- Familiarity with Material Safety Data Sheets
- Integrity

What You Bring to the Table:

- Commitment to embodying our **Family Values** of:
 1. **Integrity:** Doing the right thing and using sound judgement even when no one is looking
 2. **Excellence:** Doing what needs to be done, as well as it can possibly be done
 3. **Kindness:** Constantly practicing being kind to staff, donors, partners and those that surround you in your everyday life.
 4. **Entrepreneurial Spirit:** Seeing opportunities others haven't and creating opportunities others wish they had thought of first



Rethink Food is proud to be an Equal Opportunity Employer. We do not discriminate on the basis of race, color, creed, religion, gender (including gender identity or expression), pregnancy, childbirth or related medical conditions, sexual orientation, marital status, domestic violence, sexual violence or stalking victim status, ancestry, national origin, alienage or citizenship, age, disability, military or veteran status, genetic information or predisposing genetic characteristic, or other protected status.

Note

This job description in no way states or implies that these are the only duties to be performed by the employee(s) incumbent in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are essential functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an “at will” relationship.

The company is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.